



SANDGATE PARISH COUNCIL
Minutes of an Environment Committee Meeting held on
Tuesday 3rd March 2015 at 7.00pm

Present: **Chairman** **Cllr Marjorie Findlay-Stone**
 Councillors: **Gary Fuller, Jan Holben and Tim Prater**

Clerk: **Mrs G Thomas**

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting
Meeting started 7.00pm.

1. **Apologies for absence:** Cllrs R Bliss, N Bliss, T Heselden, L Griggs, Richard Grundy and M Fitch
2. **Declaration of Interest** – none declared
3. **Minutes of the last meeting** – the minutes of the meeting held on 3rd February, having been previously circulated, were approved as a correct record and signed.
Proposed by: Cllr T Prater
Seconded by: Cllr G Fuller
Agreed: unanimously
4. **Communications**
 - 4.1 Email received 28 February from Mr R Joyce suggesting a meeting to produce a joint advertorial feature in the Cheriton and Sandgate community magazine. **Action: Cllr Findlay-Stone to represent the parish and any agreed text to also be made available on our website.**
 - 4.2 Email received 03 March from Ms Toni Brenchley regarding the Speed Watch and providing a schedule for its availability. **Action: Cllr T Prater to respond in due course.**
 - 4.3 Email received from Mr Scott Cheesman regarding the use of the Saga Pavilion on Easter Sunday. Cllr Holben said that the Easter event will not be taking place.
 - 4.4 Email sent 02 March to Mr Bob Porter giving SPC’s support to the bid for Coastal protection
5. **TRAP**

The parish clerk was asked to write to Cllr Dearden, in response to his earlier e-mail, stating that our car park is not for coastal visitors alone but to facilitate use of the hub of the High Street.
Action: the clerk to write to Cllr Dearden.
6. **High Street |Innovation Fund**
 - 6.1 **Sandgate Entrance Enhancement** – Cllr Findlay-Stone said that the big boat had been repaired. Vic Harmer had found a solution to the problem of flapping black tape.
 - 6.2 **Windows into the Past** – Cllr Findlay-Stone said that she wished to commission two Wellington Boot shaped boards and an rectangular information board and this would result in a cost of £426.50 giving an overspend of £93.00 and asked that this sum might come from the PC contingency fund. Cllr Findlay-Stone proposed spending £426.50 on the boards.

Proposed by: Cllr M Findlay-Stone

Seconded by: Cllr T Prater

Agreed by all

6.3 Wells, Wells, Wells – Cllr Findlay-Stone said that a grant application had been received for this project; this would go before full council.

6.4 Phase II Signage Project – Cllr Findlay-Stone said that she had approached the owners of the properties on which signs are proposed to be affixed. Photos of the signs had also been sent to the residents and businesses. **Action: letters would be re-sent to the addresses from which no answer had been received. Vic Harmer would now be asked to start putting up the signs.**

7. Beach Management Group

7.1 Beach Advisory Group update - Cllr Findlay-Stone said that she had started completing the Seaside Award application, which was more rigorous and precise than had previously been the case and that amongst other details the awarding bodies wanted precise information about how faeces was dealt with if it appeared in the award area.

7.2 Dog Fouling – there was no update.

7.3 Parking on the maintenance gangway – there was no update.

8. Environmental Improvements

8.1 Litter bins, street furniture – Cllr Findlay-Stone said that the refurbishment of bins would start in the new financial year.

8.2 Audit of street signs - Cllr Findlay-Stone said that Tony Bates had now completed this and had all the images put on an SD card. **Action: Cllr J Holben asked that the photos could be scanned and sent to her.**

8.3 Street cleaning, drainage update - Cllr Findlay-Stone told the committee that she and the parish clerk had met with the Highways Steward, Debbie Watkins, where a number of issues were discussed including the maintenance of lamp posts and fault reporting. Issues raised were: notification of KCC's maintenance schedule; where Sandgate figured on it; the need for a co-ordinated approach to street cleaning and maintenance between SDC and KCC; fault reporting and follow-up. Specific issues such as blocked drainage channels and problems at the junctions of the Undercliff, and North Road with the high street were highlighted. **Action: the parish clerk to follow up with the 'Faults' spreadsheet to ensure that all faults notified by the parish are actioned.**

8.4 High Street Flags for summer 2015 - Cllr Findlay-Stone said that a bid had been made for funding and that the parish clerk would also be applying for funding to the Heritage Lottery.

8.5 Wheelie bin screening - Cllr Findlay-Stone said that emails had been received from both representatives of Riviera Court and John Moore Court in response to the request for an update. **Action: the parish clerk was asked to email John Hunter to ask for emails, which were claimed to have been ignored, to be resent to the parish office.**

9. Business and Tourism Advisory Group

9.1 Cllr Findlay-Stone said that letters and calendars had been distributed to the nominated businesses and residential addresses. Cllr Findlay-Stone said that the hanging baskets programme would be starting soon. **Action: the parish clerk was asked to contact Cllr N Bliss regarding this scheme.**

9.2 Cllr T Prater suggested that a special email be sent to all business, to engage their support and gain their participation, regarding activities and events in the High Street and the parish.

Action: parish clerk to send out the email. MFS suggested that this item on the agenda should highlight points of interest to businesses in a further attempt to engage their support.

10. **Christmas Lights** - Cllr Findlay-Stone said Vic Harmer was able to source and plant two 20-foot trees and install, manage and store Christmas garlands but he was unable to source the garlands.
Action: Cllr Findlay-Stone to source lights and garlands.
11. **Sandgate Society** – the AGM will be on Wednesday 11th March at 7.00pm in Chichester Hall
12. **Shorncliffe Development** – there was no update.
13. **Events** – there was no further update (*covered under 4.3 above*).
14. **Information** – there was no further information.
15. **Date of next meeting:** Tuesday 7th April 2015

The meeting ended at 8:10pm

Signed by the Environment Committee Chairman.....Date.....