

**SANDGATE PARISH COUNCIL
BANK RECONCILIATION
2014- 2015**

06-Jan-15

Balances as per Statements:

Current Account - statement No 141	19,031.48	
Reserve Account - statement no. 58	61,904.15	
Petty Cash	200.00	81,135.63

LESS

Cheques not yet banked		
101120	324.00	
101121	376.00	
101126	110.00	
101127	218.75	
101128	657.33	
101130	533.40	
Total unrepresented cheques:		2,219.48

LESS

PLUS

VAT Recoverable		11,068.05
Unbanked Funds		

TOTAL FUNDS

89,984.20

Balance as at 1st April 2014 per Annual Return

63,204.82

Add Total Receipts	107,892.45	
Deduct Total Payments	81,113.07	26,779.38
		89,984.20

Being:

General Fund		48,414.38
Election Fund	5,000.00	
AEP	14,500.00	
LAM	15,250.00	
General Reserve	6,819.82	41,569.82
		89,984.20

Prepared by: *Amanda Bates*

Responsible Finance Officer

Date: *6/1/15*

Checked by: *Mr. Bliss* *6/1/15*

Chairman of Finance Committee

Date:

PETTY CASH – Sept to Dec 2014

2014-2015	Cash in	Cleaning materials	Window cleaning	Craft Club	Stamps & Stat.	Misc	Sub Total	VAT	Total	Balance	Issue No.
	197.46									200.00	
Petty cash top up											
22-Aug Wicks						18.14	18.14	3.63	21.77	178.23	134
Sept Easy Clean Windows			10.00				10.00		10.00	168.23	135
Sept Wilko		2.00					2.00		2.00	166.23	136
29-Sep Cross's					2.81		2.81		2.81	163.42	137
02-Oct Village Shop (stamps)					19.08		19.08		19.08	144.34	138
27-Oct Easy Clean Windows			30.00				30.00		30.00	114.34	139
17-Nov Leo Griggs (Civic Expenses/Sangatte)						35.00	35.00		35.00	79.34	140
20-Nov Chairman (allowance)						55.00	55.00		55.00	24.34	141
04-Nov Travel Expenses (GT)						8.00	8.00		8.00	16.34	142
11-Nov Travel Expenses (GT)						8.00	8.00		8.00	8.34	143
28-Nov Christmas Event (Decorations)						4.95	4.95		4.95	3.39	144
		2.00	40.00	0.00	21.89	129.09	192.98	3.63	196.61		

Prepared by: *Shirley Dato* Date: 06/01/15
 Responsible Finance Officer

Checked by: *M. Bliss* Date: 6/1/15
 Chairman of Finance Committee

Sandgate Parish Council - Proposed Draft Budget for 2015-16

PAYMENTS	2014-15 REVISED BUDGET	2015-16 RECOMMENDE D BUDGET
Civic Expenses	1,000	1,000
Chairman's Allowance	600	600
Staff costs	20,000	21,000
Newsletter	1,000	1,000
Library - 50% Contribution	7,000	7,000
Subscriptions	1,500	1,500
Bank Charges	50	50
Postage & Stationery	400	600
Audit & Legal	1,000	1,100
Insurances	2,500	2,500
Training	500	500
Hanging Baskets & Memorial Troughs	4,500	5,000
Elections	0	1,000
Grants & Donations (S 137)	4,885	4,000
Office Equipment & Furniture	500	500
Safety & Cleanliness	2,500	2,500
Broadband	400	400
Christmas Lights	6,000	9,650
Community Events	4,500	3,750
Street Furniture	1,000	1,000
Cleaning	1,000	1,000
Vending Machine supplies	1,500	1,500
Craft Club	250	250
Sea Festival	2,000	2,000
Gen Maintenance & Acquired Assets	1,300	2,000
Twinning with Sangatte	1,100	1,100
Environment Improvements & Projects	1,000	2,000
Leases & Licences	200	200
Business Support	100	100
LAM	6,000	9,000
Toilets on the Rec	0	750
Contingencies	1,100	1,100
TOTAL PAYMENTS:	75,385	85,650
AEP (brought forward from 2014-15)	49,000	31,000
	124,385	116,650

Funded by:

Precept (1.99% increase on Band D)	64,715
SDC grant	4,902
KCC 50% contribution	7,000
Grants & Donations	0
AEP carry forward	31,000
Funded from General Fund balance b/f	9,033
	116,650