



SANDGATE PARISH COUNCIL

**Minutes of a Land Assets Management Sub-Committee Meeting held on
Wednesday 10th September 2015 at 10am**

**Present: Chairman
Councillors
Parish Clerk**

**Cllr Robert Bliss
Nina Bliss, Robert Bliss and Adrian Watts
A Oates**

The meeting commenced at 10.05am

No members of the public attended

1. **Apologies for absence** – Cllr Jan Holben. **The Chairman of the Council chaired the meeting in her absence.**
2. **Declarations of Interest** – there was none.
3. **Minutes** – The Minutes of the meeting held on 15th July 2015 were submitted; it was proposed that they be approved and signed as a correct record.
Proposed by: Cllr N Siwa
Seconded by: Cllr A Watts
Agreed by all
4. **Recreation Ground**
 - 4.1 **MUGA update:** Harmer & Sons have started the weed treatment on the tennis court; an update on the works to the path was requested; the new bollards were in place; a spreadsheet showing the breakdown of works carried out by Harmers was shown to the members.
Action: the clerk to get update on the works to the path from Vic Harmer
 - 4.2 **Play equipment:** it was pointed out that one of the swings squeaked; this should be reported to Vic Harmer; the new play equipment had been rebuilt and had been signed off; however, the matting needed attention so the final balance of payment should not be made until this work had been attended to.
Action (1): the clerk to mention squeaking swing to Vic Harmer
(2): the clerk to contact Sovereign re the matting
 - 4.3 **Fitness equipment:** the clerk updated that Park Leisure had found a fault with their ski units and the parish council had been asked to keep an eye on this unit until replacement parts were fitted. The clerk had informed Vic Harmer.
 - 4.4 **Caretaker's report:** the latest report had not been received yet; when it was, it would be circulated.
 - 4.5 **Wildlife zone:** it was agreed that this was becoming an effective area for discouraging people to climb the nearby fencing. A sign had been erected informing people of the nature of the area.
 - 4.6 **BBQs:** these were in place. The table damaged by a hot disposable BBQ being placed on it was discussed. **Action: the clerk to ask Vic Harmer about what can be done, if anything, to repair it.**
 - 4.7 **Porta loo:** the caretaker had mentioned to the clerk that new laws would soon be in place re the safe siting of portable toilets; the clerk informed the members that she was querying some invoices from the company but expected to have a conclusion to this soon; the clerk mentioned that the broken door to the old basement was now visible again, now that the portable toilet

was no longer there. **Action: the clerk to contact Elliotts to find out what the new safety requirements were and how this might impact on any hire of units next year.**

4.8 Dog run: a member of the public had mentioned that there was a hole in one part of the fencing. Vic Harmer had already been informed.

4.9 Boules pitch: the Sandgate Boules Club had submitted an application for funding to SDC's Community Chest fund and was awaiting to hear the outcome.

5. Car park / re-location of dog run update: the clerk updated that Vic Harmer was in the process of getting the draft drawings done and would be ready to show them to the committee soon. It was agreed that a pre-application consultation should be carried out with residents. The clerk informed the committee that the contract had been drawn up by KCC Legal Services and would be ready for signing shortly.

6. Grounds maintenance update (recreation ground and two village greens): all appeared to be in order. The clerk informed the committee that a member of the public had asked whether it was the parish council's or district council's responsibility for litter picking around the green on Wilberforce Road. On the village green by Military Road, it was felt that the spikey bush needed to be cut back and the area by the low wall should be landscaped. Cllr Findlay-Stone should be asked to visit the site and scope it especially as the Environment Committee would like to place the 'list of regiments' information board on the wall. Expected expenditure should be produced: price of the information boards to be costed to the Environment budget and cost of landscaping to the LAM budget.

Action (1): the clerk to ask Vic Harmer if litter picking was being done when the grass was cut; (2): the clerk to discuss this also with the caretaker; ask him to visit both greens once a fortnight to litter pick' (3) Cllr MFS to be asked to scope the village green site and produce costings.

7. Benches:

7.1 Correspondence had been received from Ms Becca Wooller (dated 26th August) requesting permission to site a bench within the dog run to commemorate a pet of hers that had recently been put to sleep. The committee thought that this was a lovely idea but would like Ms Wooller to wait until the dog run had been re-sized. **Action: the clerk to respond to Ms Wooller accordingly.**

7.2 The clerk reported that she had informed SDC about the poor state of some of the benches within the parish but had not yet received a reply. **Action: the clerk would chase this up.**

7.3 Flowers that had been placed on the bench on Wilberforce Road had been reported to SDC. The person who had put them there contacted SPC and said she understood SDC's policy of no flowers on benches and she would remove hers but she hoped that this policy would be adhered to in respect of all the benches in the parish. **Action: the clerk to ask her if she would like to look after a small section of the flower bed behind the bench on Wilberforce Green in commemoration of her deceased relative.**

8. LAM/AEP budgets for 2015-16 – the previously mentioned spreadsheet (*at 4.1 above*) was reviewed and discussed. There were no specific actions required.

9. Information – it was mentioned that a full analysis of costs will need to be made should the parish council consider taking on the Back Door Training Area. This was noted.

10. Date of next meeting – this would be held on the same day as the next Finance Committee meeting when this was set.

The meeting ended at 10.50am.

Signed by the Chairman, Land Assets Management Sub-Committee

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Date.....