

**SANDGATE PARISH COUNCIL
LAND ASSETS MANAGEMENT SUB-COMMITTEE AND FINANCE COMMITTEE:
13 DECEMBER 2017**

REPORT OF RESPONSIBLE FINANCE OFFICER

***LAND ASSETS MANAGEMENT SUB-COMMITTEE*
AGENDA ITEM 4: SANDGATE PARK**

A meeting was held with a representative of the Kent FA to discuss whether the park was a suitable location for investment by the Football Foundation for a 3G artificial playing surface. A response is awaited but his informal advice was as follows:

- The current five a side pitch at around 18m x 20m is too small for clubs to want to train on
- Without the support of local clubs it was unlikely to find favour with the Football Foundation
- He would check with other FAs to see whether they had achieved support for similar sized pitches
- He suggested that we consider creating a second MUGA on the area dedicated to football so that the original court was free from basketball
- He also gave advice on maintenance issues

I will give an oral report on other matters.

AGENDA ITEM 7: CASTLE ROAD CAR PARK RAMP

I have been in discussions with SDC and the Environment Agency and will give an oral report to the meeting.

FINANCE COMMITTEE

AGENDA ITEM 5: EXPENDITURE 2017-18

It is my intention to circulate the following (time permitting):

- Bank reconciliation as at
- List of payments since last update
- Position statement

AGENDA ITEM 6: BOAT PROWS

As part of the continuing drive to improve the appearance of the Parish area it was agreed that the RFO pursue the option of having two fibre glass boat prows made for the purpose of holding flower displays at the entrance to the Parish on Sandgate Hill and at the Golden Valley. The supplier has come back with firm estimates of £520 + VAT each for boat prows that would measure approximately 105cm x 128cm. The supply and management of these was not provided for in the current year's budget but provision could be found from the underspend in the Environment improvements budget (£697) and the contingency budget (£1250) which has not been resorted to. The maintenance (ie planting and watering) would be a matter for 2018-19 budget and is dealt with in the confidential report on the planters and hanging baskets tenders. The RFO therefore recommends that the two boat prows be ordered and placed in the locations recommended.

AGENDA ITEM 7: LIBRARY MINOR REFURBISHMENT

The back office areas of the library (toilet, meeting room/store and hallway) have not been addressed for some years. The areas are primarily for staff but are shared with users as necessary – especially by organised groups. Quotations have been received for the flooring (£716) and for repainting the walls and skirtings (£150). These items were not specifically budgeted for but there is an underspend in two budgets which could more or less cover this expenditure (Library minor refurbishment [£315] and office equipment and furniture [£493]). The RFO therefore recommends that these works go ahead early in 2018. This expenditure fall entirely on the Parish Council as it is outside of the agreement with Kent County Council.

AGENDA ITEM 9: DRAFT BUDGET 2018-19

There is nothing significant to report at this stage but I will give a further update to the meeting.

Peter Savage
Responsible Finance Officer
6 December 2017