



SANDGATE PARISH COUNCIL
Minutes of a meeting of the Resources Committee held on
Tuesday 3rd March 2020 at 5.00 pm

Present: Chairman	Councillor Tim Prater
Councillors	Michael Fitch and Adrian Watts
Clerk	G Thomas

The meeting commenced at 5.00pm

There were no members of the public present.

In the absence of the Resources Committee Chairman, Cllr Tim Prater was proposed as chairman for the duration of the meeting.

Proposed by Cllr Adrian Watts

Seconded by Cllr Michael Fitch

Agreed by all

- 1. Apologies for absence** – Councillors Nina Bliss, Robert Bliss, Tracy Stephens and Guy Valentine-Neale
- 2. Declarations of Interest**– None at this time
- 3. Minutes** – The Minutes of the previous meeting of the Committee were approved as a correct record and signed by the Chairman.

Proposed Councillor Adrian Watts

Seconded Councillor Michael Fitch

Agreed by all

4. Sandgate Park:

The RFO provided an update on the following

4.1 Multi Use Games Area – RFO had contacted Harmers and the treatment of mare tail was still ongoing. It was noted that until its total eradication the cracks in the tarmac could not be repaired.

4.2 Play equipment – it was noted that there would be delays in the installation of CCTV and as it was felt that CCTV would help to mitigate possibilities of criminal damage to the new play equipment, the clerk was asked to contact Sovereign Playgrounds to arrange a new date at the end of April.

4.3 Fitness equipment – nothing new to report

4.4 Caretaker's report – nothing new to report.

4.5 Furniture and signage – nothing new to report.

4.6 Dog run – nothing new to report.

4.7 Boules pitch– RFO reported that Harmers will be maintaining the playing area before Easter.

4.8 Car park – nothing new to report

4.9 Toilets – RFO reported that Harmers would be repairing the handles on the toilets, and they should be back in place by Easter.

- 5. 2019-20 budget** – the RFO presented the usual reports on payments made, bank reconciliation statement and budget monitoring.

6. **Granville Road toilets and kiosk (including lease review)** RFO reported the current position regarding the 3 year lease renewal and that it was awaiting the tenant's signature.
7. **Banking/Investment** RFO presented a report regarding the current banking and investment position. It was noted that a number of bank accounts had been opened although some additional details were to be provided prior to the opening of the Charity Bank account. A newly formatted PWLB spreadsheet was being formulated and would be available by next Resources meeting. Once again it was emphasised that the PWLB loan was being repaid by the loan itself and interest from the newly opened accounts and not by increases in the precept charges.

8. **Exclusion of the public**

It was agreed that the public would be excluded for this part of the meeting

9. **Staff Salary Review-** The present level of payments were discussed and increases were agreed

10. **Information**

10.1 **Air Ambulance**

A request had been received from the Air Ambulance for a £250 grant.

Proposed by Cllr Tim Prater

Seconded by Cllr Adrian Watts

Agreed by all

10.2 **Electrics**

A quotation had been received from Harmer & Son for £320 + VAT for the provision of electrics in the library for CCTV

Proposed by Cllr Adrian Watts

Seconded by Cllr Michael Fitch

Agreed by all

10.3 **Hanging Baskets and Planters**

It was noted that there had been a significant increase in the cost of watering of baskets and planters.

Action: Clerk to get confirmation of prices for autumn watering

It was agreed to accept the quotes for summer watering and planting for autumn and summer.

Action: Clerk to ask for the four planters around the Sir John More Memorial to have something evergreen for the autumn/winter months

10.4 **Twinning**

A request for £250.00 had been received from FSFG for a grant for the provision of a coach for a visit by students and teachers to Sangatte.

Proposed by Cllr Adrian Watts

Seconded by Cllr Tim Prater

Agreed by all

Cllr Prater said that he had spoken to the PTA of the Primary School adjoining FSFG and there was interest in the students visiting the library. It was agreed that the clerk would establish contact with the school.

10.5 **Ground Maintenance Contract**

It was noted that the contract renewal was due and that this would be reviewed in April. Given the renewal was very imminent, it had been proposed and accepted to offer a three month extension to allow a full renewal process to be undertaken.

10.6 **Lease of the land transfers**

It was noted that the three legal packs were still to be delivered, it was decided that the option of taking legal advice should be considered when they arrived. It was also noted that the lands needed adding to SPC insurance and also that Harmers would be undertaking grass cutting and playground equipment monitoring of these new areas.

Action : The potential renaming of the Fremantle Road park to be added to the April agenda.

Date of next meeting – Tuesday 14th April 2020

The meeting ended at 6.20 pm.

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Signed by the Chairman, Resources Committee

Date.....