



SANDGATE PARISH COUNCIL
Minutes of a meeting of the Resources Committee held on
Tuesday 13th October at 6.00 pm

Present: Chairman	Councillor Adrian Watts
Councillors	Michael Fitch, Tim Prater, Vannessa Reay, Tracy Stephens, Guy Valentine-Neale and Lewis Whitnall
Clerk/RFO	Simon Horton

1. **Apologies for absence:** None
2. **Declarations of Interest:** None.
3. **Minutes:** The Minutes of the previous meeting of the Committee were approved as a correct record and signed by the Chairman.
Proposed by: Councillor Guy Valentine-Neale. Seconded by: Councillor Lewis Whitnall.
Approved by all present.

4. **Sandgate Park:**
 - 4.1 **Multi Use Games Area:** Nothing new to report.
 - 4.2 **Play equipment:** The most recent equipment inspection report was circulated prior to the meeting. RFO reported that the replacement play tower had been installed but minor works were required to complete the installations and that a £1k payment retention was being held until the minor works are completed. The insurance claim for the play tower has been settled The RFO advised that there would be an agenda item at the next meeting to consider a proposal regarding ROSPA inspections.
 - 4.3 **Fitness equipment:** No Issues to report.
 - 4.4 **Caretaker's report:** The most recent Caretakers report was circulated prior to the meeting.
 - 4.5 **Furniture and signage:** Nothing new to report.
 - 4.6 **Dog run:** Nothing new to report.
 - 4.7 **Boules pitch:** Nothing new to report.
 - 4.8 **Car park:** No Issues to report.
 - 4.9 **Toilets:** Nothing new to report.

5. **Fremantle Park:** The RFO reported that the Bin adjacent to the children's play area had been repaired and that FHDC have confirmed that a further bin is being at the top of the slope from the Enbrook Valley entrance.

The RFO referred to the Tree Inspection report that had been circulated recently and advised that quotes had been requested for the matters raised.

6. **CCTV:** The RFO reported that a schedule had been received from the Contractor giving anticipated dates for the installations to be commenced at the 3 locations. These dates could vary for any number of reasons including the weather. Signage will be installed when the cameras are installed. There was discussion about possible areas of concern if a resident felt they were overlooked by a camera. The

CCTV Protocol being written will deal with this. There was a discussion about further advertising/communication/letter drop advising that the CCTV installations are proceeding. This will be actioned by Councillor Tim Prater once the CCTV Protocol has been considered and approved by the Parish Council at its next meeting on 20th October.

- 7. **2020-21 Budget:** The RFO presented the financial information that had been previously circulated. The RFO reported that overall the budget forecast was being met. Councillor Guy Valentine-Neale asked about the PWLB loan and when this will be discussed next. There was a general discussion about this and that it would form part of the budget discussions which will commence shortly. No action regarding the PWLB loan or the current investment of the funds would be taken in the short term. The RFO will continue to circulate the quarterly PWLB statement.
- 8. **Sir John Moore Memorial:** The RFO asked for thoughts on possible uses for the area. Councillor Tim Prater talked through various uses and possible areas of concern and a general discussion followed. The RFO was tasked to produce a list of considerations/thoughts for further consideration at the next meeting. **Proposed by: Councillor Tim Prater. Seconded by: Councillor Lewis Whitnall. Approved by all present.**
- 9. **Correspondence:** The RFO advised that two items had been received:
 - 1/ Email from a Neighbour at Sandgate Park regarding a problem with an area of fencing. RFO outlined the issue, that the neighbour had been met and that a quote had been requested from our Contractors.
 - 2/ Provisional booking request to use Sandgate Library on 6th May 2021 as a Polling Station.
- 10. **Information:** The RFO advised that he was meeting with Councillor Adrian Watts & Councillor Tim Prater on 21st October to commence work on the 2021/22 budget forecast.

11. Date of the next meeting: Tuesday 10th November at 6pm

The meeting ended at 6.55 pm.

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Signed by the Chairman, Resources Committee

Date.....