



SANDGATE PARISH COUNCIL
Minutes of a meeting of the Resources Committee held on
Tuesday 27th July at 6.30 pm

Present: Chairman

Councillor Adrian Watts

Councillors

Michael Fitch, Tim Prater and Vanessa Reay

Clerk/RFO

Simon Horton

1. **Apologies for absence: Councillors Tracy Stephens, Guy Valentine-Neale and Lewis Whitnall**
2. **Declarations of Interest: None**
3. **Minutes:** The Minutes of the previous meeting of the Committee were approved as a correct record and signed by the Chairman.
Proposed by: Councillor Michael Fitch Seconded by: Councillor Vanessa Reay
Approved by all present.
4. **Sandgate Park:**
 - 4.1 **Multi Use Games Area:** There was nothing new to report.
 - 4.2 **Play equipment:** The June inspection report had been circulated prior to the meeting and there was nothing to add.
 - 4.3 **Fitness equipment:** There was nothing new to report.
 - 4.4 **Caretaker's report:** The most recent Caretakers report was circulated prior to the meeting. The RFO advised that he was awaiting an update on two additional waste bins ordered for the park.
 - 4.5 **Furniture and signage:** The RFO advised that four of the recently purchased benches had been installed in Sandgate Park.
 - 4.6 **Dog run:** There was nothing new to report.
 - 4.7 **Boules pitch:** There was nothing new to report.
 - 4.8 **Car park:** There was nothing new to report.
 - 4.9 **Toilets:** There was nothing new to report.
5. **Fremantle Park:** The RFO advised that he continued to chase FHDC to install the additional waste bin in the Park. There was a discussion about a visit to the park to discuss locations for additional benches to be installed.
6. **2021-22 Budget:** The RFO had previously circulated the usual very detailed monthly information pack. Following completion of the first 3 months of the current financial year the RFO provided an update on the possible end of year budget outturn.
7. **Banking Arrangements:**
Buckinghamshire Building Society: There was a discussion regarding the signing arrangements for this investment account. It was agreed that the signatories should be changed in line with other investment accounts and be: 1/Chairman of the Parish Council 2/ Chairman, Resources Committee 3/ Parish Clerk 4/ Deputy Parish Clerk and Responsible Finance Officer.
Proposed by: Councillor Tim Prater Seconded by: Councillor Vanessa Reay

Approved by all present.

Metro Bank: There was a discussion regarding the re-investment of the recently matured investment account. It was agreed that both Capital and interest we be re-invested for a further 12 month period.

Proposed by Councillor Tim Prater Seconded by Councillor Adrian Watts

Approved by all present.

Bank Signing Arrangements for all Parish Accounts: There was a discussion regarding signing arrangements and it was agreed that the RFO be instructed to amend all signing instructions to include:
1/ Chair of the Parish Council 2/ Vice Chair of the Parish Council 3/ Chairman, Resources Committee
4/ Parish Clerk 5/ Deputy Parish Clerk and Responsible Finance Officer.

Proposed by Councillor Tim Prater Seconded by Councillor Vanessa Reay

Approved by all present.

8. Energy Supply Contracts. There was a discussion about information circulated by the RFO circulated prior to the meeting. No conclusion was reached and the RFO was requested to seek clarification of the quotes provided.

9. The Boat House External Redecoration: There was a discussion about a summary of three quotes obtained for these works. The RFO recommended the lowest cost option mindful that these works were not anticipated when the current budget was approved.

Proposed by Councillor Tim Prater Seconded by Councillor Vanessa Reay

Approved by all present

10. Correspondence: The RFO advised there had been a communication regarding the next PWLB loan repayment due in August and also notification from Bulb Energy that they were increasing prices by 11% from late August.

11. Information: The Parks Caretaker would be attending a ROSPA course in September at cost of £285. This will take the training budget to £429 against a budget of £500.

14. Date of the next meeting: Tuesday 28th September at 6:30pm

The meeting ended at 7.15 pm.

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Signed by the Chairman, Resources Committee

Date.....