



**SANDGATE PARISH COUNCIL**  
**Minutes of The Sea Festival and Events Committee Meeting**  
**held on 1<sup>st</sup> May 2024 at 10:00**

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**Chair:**            **Councillor:**            **Tim Prater**

**Present:**        **Councillors:**            **Rosa Morris and Hazel Barrett**

**Deputy Clerk:**        **Chani Sanger**

**Public:**                    **Three present**

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Meeting started 10:00am

1.    **Apologies for absence-** Councillor Simon Horton and Adrian Watts
2.    **Declaration of Interest** – none declared
3.    **Minutes of the last meeting** – the minutes of the meeting held in 2<sup>nd</sup> October 23 were presented and approved as a correct record.  
      **Proposed by Tim Prater**  
      **Seconded by Rosa Morris**  
      **Agreed by all**

4.    **Sea Festival 2024**  
      Councillor Tim Prater updated the committee on several points:
  - It was confirmed that funding of £2500 has been received from the Roger DeHaan Charitable Trust and that the funding will cover the fireworks and another item of expenditure. It was noted that Sandgate Parish Council has donated £3500 to the event.
  - On Saturday 24<sup>th</sup> the music will start on the Granville Parade stage around 7 or 8pm and go on until around 10pm with a short break for fireworks at 9pm. On Sunday 25<sup>th</sup> the music will run from 10:00 – 16:00.
  - There will be stalls along Granville Parade.
  - Castle Road Car Park will have a second stage with acoustic music playing at the same times as the Granville Parade stage.

It was noted that the committee wants to encourage fringe events in the parish for several reasons but mainly to encourage visitors to use the local businesses but also to provide a weather contingency plan. Fringe events do not need to be performances and could be food related or something else. Ideally any fringe events will be known about in good time to allow the council to include it in any advertising. It was noted that the Chichester Hall craft fair will be running again and will be included in the event programme.

It was noted that advertising could be improved and that it would be beneficial to display banners along the seafront and that the community magazine should be utilised. Advertising should be prioritised from July. The Boathouse and The Sandgate Sea Society noted they would be happy to display advertising boards/posters.

The committee discussed the need for volunteers to act as stewards and it was suggested that local organisations (for example The Sandgate Society) could be contacted to ask their members to assist. The Deputy Clerk agreed to send steward requirement times to The Sandgate Society.

It was noted that fundraising for the event is directed towards the RNLI and that donation buckets could increase the amount of donations. It was suggested that QR codes could also be utilised as it will allow for donations to be made by card.

It was noted that high visibility jackets and identification should be invested in so that event volunteers are easily identifiable by members of the public and other volunteers.

- 5. **Correspondence:** None received
- 6. **Information:** It was noted that car users will need to be reminded to give their vehicle registration to the Deputy Clerk to be added to the list of approved vehicles for the duration of the road closures.
- 7. Date of Next meeting: TBC – Early June

The meeting ended at 10:55

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Signed by the Sea Festival and Events Committee Chairman

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Date